

Ruth Hughes Memorial District Library
Regular Meeting of June 4, 2009
Attica Township Branch
(Proposed Board Minutes)

Attendance:

Donald Davenport (president/ presiding) **Present**
Nancy Marshall (vice-president) **Present**
Laurie Dodge (secretary) **Present**
Vacant (treasurer)
Karen Hibbler (trustee) **Present**
Mary Lou Bissett (trustee) **Absent**
Shirley Edwards (trustee) **Present**
W. Todd Hancock (trustee) **Present**

Staff: B. Kristen Valyi-Hax, Library Director **Present**

Guests:

- 6R01.01 Call to Order ***The meeting was called to order at 6:35 p.m.***
6R01.02 Additions/Deletions/Approval of Agenda ***Ms. Dodge made a motion to approve the agenda, seconded by Ms. Hibbler. Motion carried.***
6R01.03 Additions/Deletions/Approval of minutes of May 2009 meeting ***Ms. Edwards made a motion to approve the minutes of the May 2009 meeting, seconded by Ms. Marshall. Motion carried.***
6R01.04 Approval of Bills/Financial Status ***Ms. Marshall made a motion to approve the bills and financial status, seconded by Ms. Hibbler. Motion carried.***
6R01.05 Time for Public Comments ***There were no public comments.***

Unfinished Business: Overview/Updates:

- 6R01.06 New Library Board Member ***The Board welcomed W. Todd Hancock, who is the newest trustee. He will be representing Imlay City. Mr. Hancock and his family have lived in Imlay City for several years, and he works with computer networks. Ms. Valyi-Hax passed out the new Trustee Manuals to all of the Board members.***
6R01.07 Library Board Treasurer ***The Library Board had been without a treasurer since Linda Prendergast resigned. Ms. Hibbler agreed to become the treasurer since she is one of the people who can sign checks for the library. Ms. Dodge made a motion to approve having Ms. Karen Hibbler become the Library Board Treasurer, seconded by Ms. Edwards. Motion carried.***

Staff Reports: ***Ms. Valyi-Hax reported that the new computers have arrived and she will have them installed soon. All of the requirements for the QSAC Essential Level have been completed, and the Director sent the final report to the Library of Michigan. The mural in the children's room has been completed, and it looks wonderful. The new table and chairs,***

as well as the new computer workstations have also been set up. The kids have taken to the computers right away.

Committee Reports:

- 6R01.8 Personnel Committee *There was no business from this committee.*
6R01.9 Policy Committee *There was no business from this committee.*
6R01.10 Budget Committee *There was no business from this committee.*

New Business:

6R01.11 Repairing the Fence *Ms. Valyi-Hax had a conversation with the pastor of the Methodist Church and he believes it is the library's responsibility to maintain the parking lot and the fence. After some discussion, the Board realized that it needed more information, such as property information, where the property line is, and so on. The Board directed Ms. Valyi-Hax to gather more information on who owns the property and to get more estimates on the repair of the fence.*

6R01.12 Approval of MMLC Plan of Service *The Mideastern Michigan Library Cooperative made a small change to its plan of service. Before the change can be implemented, member library boards must approve the changes. The changes involve a reformatting of the previous document so that they comply with the revised Rules for Public Act 89. The changes read as follows:*

Section 1. The Cooperative Board shall provide sixty (60) days written notice to all participating public library boards about the exact nature of the proposed changes.

Section 2. The Cooperative Board shall provide reasonable opportunity for local board reaction to the proposed changes.

Section 3. The proposed changes shall be adopted by a majority of all participating library boards, not by Cooperative Board action.

Ms. Hibbler made a motion to approve the changes in the Mideastern Michigan Library Cooperative plan of service, seconded by Ms. Marshall. Motion carried.

6R01.13 Direction for Attica Branch *Ms. Valyi-Hax put forward a suggestion on the collection development of the Attica branch. Because it is very small (800 square feet) and it cannot function well as a research library, Ms. Valyi-Hax would like to turn it into a popular materials branch. All of the materials that would be selected would be from bestseller lists and from the most popular circulating materials. The Director will get statistical reports to determine what the popular areas are at the Attica Branch. While this action did not require a Board vote, the Board is enthusiastic about the new direction for the Attica branch.*

Communications: *There were no communications.*

Adjournment:

6R01.14 Adjournment *Ms. Marshall made a motion to adjourn the meeting, seconded by Ms. Edwards. Motion carried. The meeting adjourned at 7:30 p.m.*