

Ruth Hughes Memorial District Library
Regular Meeting of October 1, 2009 -
Attica Twp., MI
(Proposed Board Minutes)

Attendance:

Donald Davenport (president/ presiding) **Present**
Nancy Marshall (vice-president) **Present**
Laurie Dodge (secretary) **Present**
Karen Hibbler (treasurer) **Present**
Mary Lou Bissett (trustee) **Absent**
Shirley Edwards (trustee) **Present**
W. Todd Hancock (trustee) **Present**

Staff: B. Kristen Valyi-Hax, Library Director **Present**

Guests:

- 9R01.01 Call to Order *The meeting was called to order at 6:40 p.m.*
- 9R01.02 Additions/Deletions/Approval of Agenda *Ms. Dodge made a motion to approve the agenda, seconded by Ms. Hibbler. Motion carried.*
- 9R01.03 Additions/Deletions/Approval of minutes of September 2009 meeting *Ms. Edwards made a motion to approve the minutes of the September 2009 public budget hearing, seconded by Ms. Marshall. Motion carried. Ms. Marshall made a motion to approve the minutes of the regular September 2009 meeting, seconded by Mr. Hancock. Motion carried.*
- 9R01.04 Approval of Bills/Financial Status *Ms. Hibbler made a motion to approve the bills and financial status, seconded by Ms. Dodge. Motion carried. Mr. Hancock asked about the library's bank account and what should be done for any amount over the FDIC-insured limit of \$250,000. The Board directed Ms. Valyi-Hax to investigate CD rates at local banks, with an eye to diversifying the library's funds.*
- 9R01.05 Time for Public Comments *There were no public comments.*

Unfinished Business: Overview/Updates:

- 9R01.06 Reminder: November Meeting *The Library Director reminded the Board that the November meeting was rescheduled for Thursday, November 12, 2009.*

Staff Reports: Director's Report *The state budget has not been finalized, so we are not sure what the State Aid funding will be for 2009-2010. Governor Granholm amended her Executive Order, thus recognizing the importance of Michigan libraries and MeL and MelCat. The library will be closed on Monday, October 12, 2009 for a staff inservice. Deputy Osbourne from the Lapeer County Sheriff's Department will come to the library to talk to the staff about safety in the workplace and at home. The staff will then engage in some future planning for the library. The*

Friends of the Library will be having their Silent Auction during the week of November 16-21, 2009, and their Book Sale during the week of December 7-12, 2009.

Committee Reports:

- 9R01.07 Personnel Committee *There were no reports from this committee.*
9R01.08 Policy Committee *There were no reports from this committee.*
9R01.09 Budget Committee *There were no reports from this committee.*

New Business:

- 9R01.10 MLA Public Policy Day *The Library Director announced that the Michigan Library Association is hosting a Public Policy Day on Tuesday, November 3, 2009. This is an all-day event, featuring speakers with expertise in government, finance, and planning, who will help give suggestions on the direction that Michigan libraries should take in the future. Ms. Valyi-Hax wanted to let the Board members know in case any of them wanted to attend. If so, please tell the Director, and she will be able to find money in the Continuing Education budget to permit it.*
- 9R01.11 Director's Review *The Library Director noted that she had sent blank copies of a review form to all of the Board members. The members of the Personnel Committee agreed that all of the Board members should fill out the review and bring them to the November meeting. The Personnel Committee will meet in November to finalize a review, and the review will be discussed at the December meeting.*

Communications: Press Release for QSAC *Ms. Valyi-Hax included a copy of an article from the Tri-City Times commenting on the QSAC Certification. The Library Board commended Ms. Valyi-Hax on her work to ensure that the Ruth Hughes Memorial District Library achieved its Essential Level Rating. Ms. Valyi-Hax thanked the Board and noted that she will begin working on the next level (Enhanced) in 2010.*

Adjournment:

- 9R01.12 Adjournment *Ms. Hibbler made a motion to adjourn, seconded by Ms. Marshall. Motion carried. The meeting adjourned at 7:28 p.m.*